



**Please return to:**

Terra Energy Partners  
Attn: Owner Relations  
3050 Post Oak Blvd., Ste 1500  
Houston, TX 77056  
Email: royaltyowner@terraep.com  
Ph. 888-223-4595

**INSTRUCTIONS FOR COMPLETING AN AFFIDAVIT OF HEIRSHIP**

- The Affidavit of Heirship is to be completed by a **disinterested party (a person who has no interest and is not entitled to any property of the decedent's estate and is not related to decedent under the laws of descent and distribution)** who was well acquainted with the family history of said decedent. An example might be: banker, lawyer, long-time neighbor or family friend.
- **Affidavits of Heirship are accepted at the sole discretion of Terra Energy Partners, LLC. Formal probate, intestate succession or estate documentation may be required to determine the legal heirs of decedent before any interests are transferred.**
- A certified copy of the decedent's death certificate is required.
- All the questions must be completed to the best of the affiant's knowledge. If the person completing the affidavit does not know the answer to a question asked in the affidavit, it should be stated on the affidavit. Please fill in all blanks.
- If the decedent left a will and his/her estate was probated in a court of law, the heirs are required to furnish a complete copy of the will, the final order distributing property and an estate tax release. Terra may require that probate proceedings be initiated in the state and county in which the interest is located or at minimum require that a certified copy of the probated will be recorded in the county in which the property is located.
- An Affidavit of Heirship should be recorded in the Public Records in the county and state where the property is located.
- If any heirs of the decedent are deceased, a separate Affidavit of Heirship and a death certificate will be required for each heir.
- If more space is needed to adequately supply the information, please attach additional pages.
- The party completing the affidavit **MUST** sign the Affidavit in front of a Notary Public and have their signature notarized.

**AFFIDAVIT OF DEATH AND HEIRSHIP**

STATE OF \_\_\_\_\_, COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, OF \_\_\_\_\_  
 (Name of Affiant) (City and State)

being of lawful age, and first duly sworn according to law, on oath says: That the statements hereinafter set forth, including my answers, constitute a true and complete statement of the family history of the person hereinafter named as "Decedent" and of the estate of such decedent. I also confirm that I am not related to and have no interest in the estate of the Decedent.

Name of Decedent \_\_\_\_\_

Date decedent died \_\_\_\_\_ Where? \_\_\_\_\_

That I was personally well acquainted with the above named decedent, during his/her lifetime, having known him/her for \_\_\_\_\_ years, and that affiant bears the following relationship to said decedent, to-wit: \_\_\_\_\_

Said Decedent owned, at the time of his/her death, the property situated in \_\_\_\_\_ County, State of \_\_\_\_\_ . Legal Description:

\_\_\_\_\_  
 \_\_\_\_\_

Did decedent leave a will \_\_\_\_\_ If so, has same been probated? \_\_\_\_\_

Were other administration proceedings had on decedent's estate? \_\_\_\_\_

If so, When? \_\_\_\_\_ Where? \_\_\_\_\_

Was decedent married or single at time of death? \_\_\_\_\_

If married, to whom and date of marriage? \_\_\_\_\_

Address \_\_\_\_\_

Was decedent ever married to any other than the above-named person? \_\_\_\_\_

If so, give the following information: (List names in order of marriage)

Name of Spouse	If Deceased give date	Divorced	Date of Death or Divorce

If decedent had any children by any spouse including adopted children, give the following information:

Name of Child	Date Born	Address	If Deceased give date	By Which Spouse

If decedent had no spouse and/or children, including adopted children, give the following information:

Name of Descendant	Date Born	Address	If Deceased give date

**Signature:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

State of \_\_\_\_\_

County of \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

by \_\_\_\_\_ (name(s) of individual(s) making statement).

\_\_\_\_\_  
(Notary's official signature)

\_\_\_\_\_  
(Title of office)

\_\_\_\_\_  
(Commission Expiration)